



*Knowsl@y Council*

## APPLICATION FOR TEMPORARY TRAFFIC RESTRICTION

Please read notes overleaf prior to completing this form.

Company Name:			
Applicant Address:			
Contact Name:		Telephone No:	
		E-mail address:	
Applicants Order No./ Charge Code or Cheque attached:			

Please state type of restriction: (i.e. Road Closure/ Speed Restriction/One Way Order/Other)			
Location and extent of restriction:	<b>From:</b>		
	<b>To:</b>		
Anticipated duration of restriction:	From:		To:
Reason(s) for application:			
Are temporary traffic signals required?	Yes/No		
Street Works Notice Reference Number			

I being authorised by the company/persons named overleaf agree to pay all reasonable costs associated with the processing of this requested Traffic Regulation Order.

Signed:		Date:	
Print Name:		Position:	

<b>Estimated Charges:</b>	The charge for a Temporary Traffic Regulation Order is £2,120.00 fixed price and may in exceptional circumstances be increased by the Highway Authority should it appear that additional expenses will be incurred in processing the Order. <b>Payment must be received prior to the Temporary Order being processed. Please note that a commitment to pay in the form of a Purchase Order will no longer be sufficient.</b>
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<b>For Internal Use Only</b>						
Date Application Received:		Approved/Rejected	Date decision relayed:		TRO ref:	
Engineer:			Traffic Management Contact Details:			
Recharge Code:		Total Cost of TRO			Date Invoiced:	

## NOTES

1. The applicant will be expected to demonstrate that all other means of undertaking the works (without the need for a temporary traffic order) have been explored and that to comply with safety requirements it is necessary to introduce an order to carry out the works in accordance with statutory requirements.
2. Traffic Regulation Orders affecting numerous sites may be considered as one application for charging purposes dependant on extent, works programming, and subject to prior agreement
3. The applicant shall include a suitably scaled plan showing the location of works and the roads in the vicinity. In the case of road closure, applicants shall employ a competent Traffic Management Engineer to design a suitable traffic diversion route and sign schedule in accordance with Chapter 8 of the Traffic Signs Manual, the details of which shall be returned with the application for the approval of Knowsley Council.
4. The applicant will be responsible for notifying any residents, businesses, schools or other premises affected by the proposed temporary order, in accordance with specific instructions issued by the Council.
5. Applications for the processing of any temporary Traffic Regulation Order must be submitted a minimum of 12 weeks prior to the anticipated start date of the works. **Please remember that payment must be made in full prior to the processing of the Temporary Order. Generally a Temporary Order can be processed within 8 weeks of receipt of payment.**
6. A Provisionally Advanced Application (PAA) for a Permit to Work must be submitted along with this TTRO application. The PAA must be submitted 3 months before the works are due to commence.

Application form to be returned to:

Knowsley Borough Council  
Highways and Transportation  
Municipal Buildings  
20 Archway Road  
Huyton, Knowsley  
Merseyside, L36 9UX

Alternatively e-mail to: [NRSWA.TeamDRES@knowsley.gov.uk](mailto:NRSWA.TeamDRES@knowsley.gov.uk)